**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 14th August 2023 at 7.00pm

**Parish Councillors Present:** J Dean Vice Chair

P Fleming

D Edmondson

D Hamer

**Also Present:** C Mashiter - Clerk

**Apologies:** J Higginson - Chair

S Ayrey

S Bargh

The meeting opened at 7pm

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| **23-173** | **There were no Declarations of Interest** |  |
| **23-174** | **There were no Dispensations** |  |
| **23-175** | **Open Section**.  There were no members of the public present. |  |
| **23-176** | **Minutes of the Previous Meeting.** The minutes were signed and dated by the Vice Chair as a true and correct record |  |
| **23-177** | **Matters Arising from the Minutes**  There were not matters arising from the minutes. |  |
| **23-178** | **Village Christmas Tree**  John Christian Electricians to be chased for a quotation for the new outside socket.  A price to be sought for this year’s Christmas Tree from the Crabtree Christmas Trees, Cow Brow, Lupton. LA6 1PJ. same size as last year 12-14ft.  Liase with the Scout leaders for their involvement when the tree is lit. | **Clerk**  **Clerk**  **Clerk** |
| **23-179** | **Registration of Parish Council Property**  Still no progress. | **Clerk** |
| **23-180** | **Defibrillator Update**  All defibrillators are Emergency Ready. | **Clerk** |
| **23-181** | **Green Team**  There had still not been a reply from Julie Ayrey at Lancashire County Council with regard to repairs. The gate still has problems with opening in both directions and the cattle grid remains the same. To be progressed again.  An enquiry to be made to the Environment Agency regarding the replacement of fencing posts on the banking at Trailholme Road.  A letter had been sent to all appropriate residents regarding seating on Chapel View. There had been no adverse replies therefore a seat to be order from Glasdon similar to ones already in situ at other locations for a price of £585.00 plus vat. To be delivered to D Edmonson who will arrange for it to be fixed.  D Edmondson had obtained a quotation from Dennis Barnfield for a new mower - £8739.16 plus vat, less an allowance for our present one of £2739.16 + vat. The price to us would therefore be £6000.00 plus vat. | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **23-182** | **Grants and Donations**  An application to be made to Banks Community Fund for a grant towards the new mower before September 5th the cutoff date.  Add Banks claims to the Parish Council’s annual plan for discussion at the July meeting.  An application to join the Lancashire County Council Local Delivery Scheme for a Biodiversity Grant towards planting a hedge down Trailholme Lane between the wood and the gate. Price of saplings to be sought.  Further consideration to be given to types of projects we could engage in for a Public Rights of Way Grant | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **23-183** | **Grounds Maintenance**  Lancashire County Council to be contacted with regard to reinstating the pavement outside the sub-station on Chapel View. The grass verge has been replaced but not the pavement.  A letter of complaint has been received from Jasmine Palmer regarding the amount of Ragwort in Kersey Meadow. This is causing problems for management of her adjoining field.  A letter to be sent to Mr Preston reminding him that he is responsible for keeping Kersey Medow in a fit and proper state and an appropriate reply sent to Jasmine Palmer. | **Clerk**  **Clerk** |
| **23-184** | **Playground Inspection**  The swing has not yet been returned by the city council. To be progressed.  J Higginson has now completed the repairs to the roundabout but we still await the large bolts from Wicksteed. Correspondence has been sent in the form of an order for these. Ongoing  The ‘mud puddle’ has been reseeded and taped off awaiting new growth. | **Clerk**  **Clerk** |
| **23-185** | **Road Maintenance. Cleaning and Safety**  Nothing to report. |  |
| **23-186** | **SPiD Signs**  Paul Connell has agreed to meet on site to discuss the siting of a new SPiD. The majority of Councillors are available on a Wednesday to meet him. A date and time to be arranged. | **Clerk** |
| **23-187** | **Definitive Map Modification Orders – Moss Lane**  Nothing to report report on Moss Lane.  We have now received the official sealed notification regarding the Bridleway on First Terrace Sunderland Point and the appropriate notice has been displayed and can be removed on the August 22nd 2023 | **Clerk** |
| **23-188** | **Planning**  23/0109/TPO Tree works at 21 Chapel Lane, Overton for Miss Laura Pointer. - No Objections  23/00784/FUL Erection of a storage shed at S/Point Heritage Centre for Mr E Levey – No Objections  23/00130/DIS Discharge of conditions 3,4,5,6,8 and 9 on appeal reference APP/A2335/W/22/3305040. Land adjacent to Annie’s Barn, Yenham Lane, Overton for Mr Dobson. - **Objection on the grounds that the Parish Council have already objected to the original application and noting has changed in that respect. As the plans were approved on appeal there is no further comment from the Parish Council.** | **Clerk** |
| **23-189** | **Sunderland Point Road – warning signs and road repairs**  Jonathan Higginson has now completed the fitting of the new signs.  The cleaning of the road is ongoing |  |
| **23-190** | **Sunderland Point Toilets**  **T**hree quotes to be obtained for the necessary works to the toilet block.  There was no reply from the city council regarding the ongoing lease. | **Clerk** |
| **23-191** | **Overton Flag**  A design to be produced and sent to three suppliers of flags for a quote. The clerk to get someone to draw up the design.  It was suggested that large stones be placed by the flagpole suitably etched with the village name.  David Edmondson to ask the local monumental mason, Tony Holmes, if could undertake this work | **Clerk**  **DE** |
| **23-192** | **Website Ongoing**  A copy of A Complaints Procedure, A Code of Conduct. A Standing Order Policy and a Social Media Policy to be circulated to all councillors. To be ratified at the next meeting prior to publication on the website.  . | **Clerk** |
| **23-193** | **Finances**  The application to amend the bank mandate has been approved but the signatories list has not been updated. The clerk to be notified when this has been done then On Line Banking can be applied for.  EE had quoted £13/mth + £2.50 for an itemised bill. The clerk to check if Vodafone’s price included itemised billing and to proceed with the best option.  The bowling club had been invoiced for £179.27 as agreed  AGAR had confirmed receipt of our documents  A Direct Debit mandate for Citron, S/Point toilet bin provider, was signed  A letter requesting new cheque books, addressed to the Morecambe branch was signed  **Accounts for Payment**  C M Mashiter Clerk’s Salary July 2023 285.50  Less PAYE -57.00  Net Pay 228.50    Plus expenses Envelopes 4.00  **TOTAL £ 232.50**  HMRC PAYE **£ 57.00**  Alpha Engraving S/Pt Road Signs 624.15  VAT 124.83  **TOTAL £748.98**  SLCC New Clerks Course 3 of 4 30.00  VAT 6.00  **TOTAL £36.00**  Waterplus S/Pt Toilets **£ 12.17**  Cheapmowers.Com Scarifier  Refund T Wingate 315.00  VAT 63.00  **TOTAL £378.00**  E-On July Invoice 33.85  VAT 1.69  **TOTAL £35.54**  Thomas Graham Ltd  S/Pt toilets consumabes 82.56  VAT 16.51  **TOTAL £99.07**  Jason Booth - Playground gardening **£60.00**  J Higginson refund for repair works  Plumbfix 9.99  Pearson’s Nursery 25.50  BMSteel 93.97  VAT 18.79  Masterpart 33.88  VAT 6.78  Haldane Fisher 93.97  VAT 18.79  **TOTAL £237.37**      **Accounts Expenditure** **£1896.63** | **Clerk** |
| **23-194**  **23-195** | **Correspondence**  Parish and Town Council Newsletter  Local Council Update  Lune Valley Rural Housing Assoc. Annual report  D Gorry re CCTV systems – n/a for playpark  Jasmin Palmer re Ragwort on Kersey Meadow.  Reply explaining the situation – field rented out.  **There being no further business the meeting closed at 9.16pm**  **The next meeting is to be held on Monday, September 11th at 7pm** | **Clerk**  **Clerk** |
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